

JOHN RAY INFANT SCHOOL



Dear Parents/Carers

January 2024

Our after school care provision called "Tiddly Winkers" is held in the small hall from 3.15pm - 5.45pm.

Our aim is to provide a high quality after school session for working families to allow you greater flexibility for picking up at the end of the school day. We hope the children will enjoy the activities planned and have some fun with members of our staff.

The 3.15 - 4.30pm session includes a drink and homemade biscuit at a cost of £5 per session. The 3.15 - 5.45pm session includes a drink and homemade biscuit, followed by a light snack ie sandwiches / toast / sausage rolls, fruit and yoghurt at a cost of £10 per session.

Children are to be collected from the hall external red doors. Please refrain from using the staff car park before 4.30pm. Thank you.

For safeguarding and authorisation, can I please ask you to complete the slip below and hand into Mrs Rushen in the school office. If you have any questions please speak to Catherine at admin@johnrayinfants.essex.sch.uk.

Yours sincerely

L Christian

Lisa Christian
Headteacher

I give my permission for to attend "Tiddly Winkers".

Please mark each day your child/ren will attend with an X Infant Class

Monday Tuesday Wednesday Thursday Friday

How many children: Pick up time: 4.30pm / 5.45pm (please circle)

Junior Sibling: Y/N Name:..... Junior D:O:B:.....

Address: Junior Class

.....

Tel:..... 2nd Emergency Contact:

Medical Needs:.....

Dietary Needs:.....

Signature:..... Date:

Fees are invoiced and due weekly in advance to support families with Financial Management, however, you are committing the dates for each term Refunds will only be given in exceptional circumstances and charges will therefore still apply if given notice of non attendance. Those working flexible hours can have an agreed arrangement set up, however, spaces cannot be held open or guaranteed on a daily basis. Please provide one months notice to terminate the agreement.